

# GENEVA HILLS PARENT PACKET



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DIRECTOR, CLAYTON BALTZER**

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# WELCOME!



Welcome to Geneva Hills! I want to welcome you and your family as you embark on this exciting journey with us. Your decision to entrust us with the care and growth of your child is deeply appreciated, and we take this responsibility very seriously. At Geneva Hills, safety is paramount. We spare no effort in ensuring that our campers are provided with a secure environment where they can explore, learn, and have fun under the watchful eye of our trained staff.

We believe Geneva Hills is a place where campers are able to form lasting friendships, challenge themselves to try new things, learn more about the Gospel, and discover strengths they never knew they had. We're committed to providing an enriching experience that not only creates cherished memories but also fosters personal and spiritual growth.

Thank you for choosing Geneva Hills for your child's summer adventure. We're honored to be a part of your family's journey and can't wait to welcome you to our camp community. Together, let's make this summer one to remember!

*Clayton  
Baltzer*

# WHAT ITEMS TO PACK FOR AN OVERNIGHT WEEK AT CAMP

## 1 CLOTHING

- Clothing: Label everything!
- T-shirts/non spaghetti strap tank tops
- Shorts (Fingertip length please)
- Long pants
- Jacket/and or raincoat
- Swimsuit
- Pajamas
- Undergarments
- Highly recommend packing extras in case of inclement weather!

## 2 BEDDING

- Twin size bedding or a sleeping bag
- Pillow

## 5 FOOTWEAR

- Water shoes
- Old tennis shoes
- Socks

## 3 BATHROOM

- Shower caddy/bag
- Brush and comb
- Shampoo
- Soap/body wash
- Toothbrush and Toothpaste
- Deodorant
- Anti-itch ointment
- insect repellent
- Sunblock
- Feminine Products

## 4 EXTRAS

- Flashlight or headlamp
- Water bottle
- Bible
- Notebook and pencil

We've created a list for what your camper should & should not bring to camp. When packing, please consider selecting clothing and swimwear that provides adequate coverage and promotes modesty. Shorts and skirts should be of appropriate length, and shirts should cover the shoulders and midsection. Our aim is to create a respectful atmosphere where all campers feel comfortable and valued. If a camper's attire is deemed revealing, they may be kindly asked to change into more suitable clothing.

**Belongings that your child brings to camp should be labeled so they can come home from camp! Geneva Hills is not responsible for any lost or damaged items.**



# WHAT ITEMS TO BRING TO DAY CAMP

**MOST IMPORTANT!**- All day campers are to pack a lunch each day for camp. Please make sure your camper has a nutritional meal with them each day in a sealed container.

We've created a list for what your camper should & should not bring to camp. When packing, please consider selecting clothing and swimwear that provides adequate coverage and promotes modesty. Shorts and skirts should be of appropriate length, and shirts should cover the shoulders and midsection. Our aim is to create a respectful atmosphere where all campers feel comfortable and valued. If a camper's attire is deemed revealing, they may be kindly asked to change into more suitable clothing.

## 1 CLOTHING

- EXTRA SET OF CLOTHES IN CASE OF ACCIDENT OR INCLEMENT WEATHER
- EXTRA PAIR OF SOCKS :)
- MODEST SWIMSUITS (TANKINI OR ONE PIECE) SOMETHING THAT COVERS THEIR BODY (MIDRIFF)
- TOWEL FOR SWIMMING

## 3 FOOTWEAR

- WATER SHOES
- OLD TENNIS SHOES
- SOCKS

## 2 EXTRAS

- Flashlight or headlamp
- Water Bottle
- Bible
- Notebook and pencils
- Anti-itch Ointment
- Insect Repellent
- Sunblock

**Belongings that your child brings to camp should be labeled so they can come home from camp! Geneva Hills is not responsible for any lost or damaged items.**



# KINDLY LEAVE THESE ITEMS OUT OF YOUR CAMP BAG:

IN OUR COMMITMENT TO PROVIDING A SAFE AND ENRICHING ENVIRONMENT FOR ALL CAMPERS, WE KINDLY ADVISE LEAVING VALUABLE ITEMS AT HOME TO MINIMIZE THE RISK OF LOSS OR MISHANDLING. PLEASE NOTE THAT GENEVA HILLS DOES NOT ASSUME RESPONSIBILITY FOR MISSING BELONGINGS.

TO FULLY EMBRACE THE SPIRIT OF CAMP AND FOSTER MEANINGFUL CONNECTIONS WITH NATURE AND FELLOW CAMPERS, WE ENCOURAGE A TECHNOLOGY-FREE EXPERIENCE. THEREFORE, WE ASK THAT ALL PERSONAL ELECTRONICS REMAIN AT HOME, ENSURING THEY ARE KEPT SAFE WHILE CAMPERS IMMERSE THEMSELVES IN THE WONDERS OF OUTDOOR ADVENTURES.

ANY ELECTRONIC ITEMS FOUND BEING USED DURING CAMP ACTIVITIES WILL BE COLLECTED AND SECURELY STORED UNTIL THE END OF THE CAMPER'S SESSION, AT WHICH POINT THEY WILL BE RETURNED.

FOR THE SAFETY OF ALL PARTICIPANTS, PLEASE REFRAIN FROM BRINGING WEAPONS, FIREWORKS, OR ANY OTHER ITEMS THAT COULD POSE A RISK TO ONESELF OR OTHERS AT CAMP.

THANK YOU FOR YOUR COOPERATION IN HELPING US MAINTAIN A SAFE AND ENJOYABLE ENVIRONMENT FOR EVERYONE AT GENEVA HILLS.



# ARRIVAL AND DEPARTURE FOR OVERNIGHT CAMP

## **ARRIVAL INSTRUCTIONS**

AS YOU ARRIVE FOR THE FIRST DAY OF DAY CAMP, KEEP AN EYE OUT FOR A SIGN FOR THE "WELCOME CENTER" OR LOOK FOR THE BROWN LOG CABIN. AS YOU DRIVE BY YOU WILL SEE A SEMI-CIRCLE LOOP YOU CAN DRIVE THROUGH TO COMPLETE THE CHECK-IN PROCESS. ONCE ALL OF YOUR PAPER WORK IS COMPLETE, YOU WILL BE ABLE TO DROP OFF YOUR CAMPER AT THE GENEVA LODGE WHERE THEY WILL BE STAYING FOR THE WEEK!

## **ARRIVAL TIMES**

CHECK IN BEGINS AT 5:45PM AND WE ASK ALL CAMPERS TO BE HERE NO LATER THAN 6:15PM.  
IF YOU ARE NOT ABLE TO MAKE IT IN THIS TIME FRAME PLEASE CONTACT THE OFFICE AT 740-746-8439

## **PICKUP TIMES**

CHECK OUT IS AT 3PM ON THE FINAL DAY OF CAMP  
IF AN EARLY PICKUP IS NEEDED PLEASE CONTACT THE OFFICE AT 740-746-8439

## **CAMP ADDRESS**

1380 BLUE VALLEY RD SE LANCASTER OHIO 43130



# ARRIVAL AND DEPARTURE FOR DAY CAMP

## **ARRIVAL INSTRUCTIONS**

AS YOU ARRIVE FOR THE FIRST DAY OF DAY CAMP, KEEP AN EYE OUT FOR A SIGN FOR "TIMBER RIDGE" OR LOOK FOR THE BRIGHT RED HAMMOCKS. AS YOU DRIVE BY YOU WILL SEE A SEMI-CIRCLE LOOP YOU CAN DRIVE THROUGH TO DROP OFF YOUR CAMPER!

## **ARRIVAL TIMES**

DROP OFF EACH DAY IS AT 9AM  
UNLESS YOU HAVE PAID FOR EARLY DROP OFF AT 8AM  
IF YOU ARE NOT ABLE TO MAKE IT IN THIS TIME FRAME  
PLEASE CONTACT THE OFFICE AT 740-746-8439

## **PICKUP TIMES**

PICKUP EACH DAY IS AT 4PM  
UNLESS YOU HAVE PAID FOR LATE PICK UP AT 5PM  
IF AN EARLY PICKUP IS NEEDED PLEASE CONTACT  
THE OFFICE AT 740-746-8439

## **CAMP ADDRESS**

1380 BLUE VALLEY RD SE LANCASTER OHIO 43130

# HEALTH INFORMATION

## **MEDICATION**

ALL MEDICATIONS MUST BE IN ITS ORIGINAL CONTAINER WITH THE ATTACHED PRESCRIPTION DIRECTIVES. MEDICATIONS NOT IN AN ORIGINAL CONTAINER CANNOT BE ACCEPTED.

PLEASE CHECK EXPIRATION DATES, EXPIRED MEDICATIONS WILL NOT BE ADMINISTERED

PUT MEDICATIONS IN A GALLON ZIPLOCK BAG WITH CHILD'S NAME LOCATED ON BAG

IN ORDER TO ADMINISTER MEDICATIONS WE NEED INSTRUCTIONS INCLUDED IN THE ZIPLOCK BAG

1. CHILDS NAME
2. DATE OF INSTRUCTIONS
3. NAME OF MEDICATION
4. AMOUNT OF DOSAGE
5. TIME MEDICATION SHALL BE GIVEN TO CHILD

-WITH THE EXCEPTION OF ASTHMA INHALERS AND EPIPENS, NO MINOR (UNDER AGE 18) MAY POSSESS ANY DRUGS (PRESCRIPTION OR NON-PRESCRIPTION) ON THEIR PERSON OR IN THEIR BAGGAGE AT ANY TIME. UPON ARRIVAL TO CAMP, ALL MEDICATIONS MUST BE GIVEN TO THE SELECTED STAFF MEMBER WHO WILL HOLD ONTO AND DISPENSE MEDICATION AS PRESCRIBED

## **LICE POLICY**

FOR THE SAFETY AND HEALTH OF ALL CAMPERS, CHILDREN WITH UNTREATED LICE(BUGS) OR LICE EGGS(NITS) ON THEIR PERSON OR BELONGINGS WILL NOT BE ADMITTED TO CAMP.

EACH OVERNIGHT CAMPER WILL BE CHECKED FOR LICE/NITS UPON ARRIVAL TO CAMP DURING THE CHECK IN PROCESS. PLEASE ALSO CHECK YOUR CHILD 48 HOURS OR LESS PRIOR TO ARRIVAL AT CAMP.

IN ORDER TO PERFORM A LICE/NIT CHECK ALL PONY TAILS AND POTENTIALLY BRAIDS MUST BE REMOVED PRIOR TO CHECK. WE WILL DO OUR BEST TO DO OUR CHECKS AROUND BRAIDS BUT IF THERE ARE SIGNS OF LICE OR NITS, WE WILL REQUIRE THEY BE TAKEN OUT.



# DISCIPLINE POLICY

OUR GOAL IS TO HAVE A SAFE SUMMER CAMP EXPERIENCE WHERE CAMPERS ARE ABLE GROW OUTSIDE OF THEIR COMFORT ZONES WHILE EXPERIENCING ALL ASPECTS OF CAMP. CAMPERS AT GENEVA HILLS ARE EXPECTED TO DEMONSTRATE APPROPRIATE BEHAVIOR AT ALL TIMES. IN ORDER TO PROVIDE ALL CAMPERS AND STAFF WITH A CAMP EXPERIENCE THAT IS SAFE AND ENJOYABLE, THE FOLLOWING GUIDELINES HAVE BEEN ESTABLISHED TO SUPPORT OUR GOALS.

FROM EVERY CAMPER WE EXPECT THEM TO HAVE RESPECT FOR SELF AND OTHERS, PROPERTY AND STAFF, AND TO BE RESPONSIBLE FOR THEIR OWN ACTIONS. WE HAVE A ZERO TOLERANCE FOR BULLYING, ASSAULT AND THREATS TO HARM SELF, OR OTHERS. ALL CAMPERS THAT ATTEND MUST UNDERSTAND AND FOLLOW THE GUIDELINES SET FORTH BY GENEVA HILLS.

IF A SITUATION ARISES WHERE THIS OCCURS, WE THEN WILL IMPLEMENT OUR THREE STEPS POLICY. DEPENDING ON THE SEVERITY OF THE BEHAVIOR, WE MAY SKIP ANY STEP BELOW.  
( I.E. AGGRESSIVE BEHAVIOR, BULLYING, REPEAT OFFENSES, ETC)

**STEP ONE:** VERBAL WARNING OR LOSS OF AN ACTIVITY FOR A TIME SPAN THAT MAY INCLUDE BUT NOT LIMITED TO GAMES, CRAFTS, SWIMMING, OR A SPECIAL EVENT. THIS WILL BE HANDLED BY CABIN LEADERS OR OTHER STAFF MEMBERS WORKING AN ACTIVITY.

**STEP TWO:** A WRITTEN WARNING AND A CONVERSATION WITH THE PROGRAM DIRECTOR, PARENTS WILL BE NOTIFIED OF BEHAVIOR AND WILL RECEIVE A COPY OF THE WARNING.

**STEP THREE:** EXECUTIVE DIRECTOR WILL BE NOTIFIED AND WILL HAVE A CONVERSATION WITH THE CAMPER. PARENTS WILL BE CONTACTED AND THE CAMPER IS LIKELY TO BE SENT HOME. NO REFUNDS WILL BE GIVEN IF CAMPERS ARE REMOVED FROM CAMP FOR ANY REMAINING DAYS ALREADY PAID.

OUR GOAL IS TO KEEP CAMPERS AT CAMP AND TO HAVE A FUN AND SAFE EXPERIENCE. THANK YOU FOR TAKING THE TIME TO HELP US ACHIEVE THIS GOAL.

PLEASE REVIEW WITH YOUR CHILD PRIOR TO THE FIRST DAY OF CAMP AND RETURN SIGNED ON YOUR CHILD'S FIRST DAY, THANK YOU IN ADVANCE FOR YOUR COOPERATION.

WE LOOK FORWARD TO SEEING YOU THIS SUMMER AT GENEVA HILLS!

Parent  
signature \_\_\_\_\_

Name of camper \_\_\_\_\_

Date \_\_\_\_\_